

**LIST OF DECISIONS AND GUIDANCE
84TH BUREAU MEETING, 10 JUNE 2020**

Agenda item	Outcome	Comments
FOR ADOPTION		
1 Agenda of the 84th Bureau meeting	The meeting agenda was adopted.	The meeting agenda is included in Annex 1.
FOR BUREAU GUIDANCE		
2A 88 th Management Board meeting agenda	The Bureau took note of the agenda for the 88 th MB meeting.	The Bureau did not identify any issues of concern to be brought to the attention of the Board.
2B Advice from the Covid-19 ad hoc subgroup of the Bureau	<p>Further to the advice from the Covid-19 ad hoc subgroup of the Bureau, the Bureau put forward the following advice to the MB:</p> <ul style="list-style-type: none"> - To cancel the additional physical MB meeting that was initially foreseen in September. - To organise an additional 3-hour virtual MB meeting on 12 October 2020 with one single agenda item: a discussion on the EEA-Eionet Strategy 2021-2030. - To postpone the MB meeting initially foreseen on 19 November 2020 to 10 December 2020 <p>The Bureau took note of EEA's proposal to replace the October Eionet NFP and EPA Network meetings in Prague with virtual meetings.</p>	<p>The Bureau advises to cancel the additional physical September meeting due to the low probability of physical meetings taking place at that stage.</p> <p>The discussion on the strategy was initially foreseen at a physical MB meeting. In the current context, the Bureau advises to favour the option of a virtual meeting in order to ensure that a discussion can take place.</p> <p>The Bureau advises to postpone the MB meeting to 10 December due in part to the delay in the adoption of the Commission proposal for the 8th EAP, and in order to allow clarification on human resources and the final budget for 2021. A later meeting would allow EEA to come forward with a more complete SPD 2021-2023 in terms of budget and resource planning. The Bureau acknowledged that the new date could be challenging for some members but that this date would be the one that suited the greater number.</p>
2C Update from participants on Covid-19 situation	The Bureau exchanged views on the latest developments of the Covid-19 crisis and the implications for business continuity.	The Bureau did not identify any issues of concern to be brought to the attention of the Board.
2D Standing agenda point: UK withdrawal from the European Union	The Bureau took note of the update by the European Commission and the EEA on the latest information regarding UK's withdrawal from the European Union.	The Bureau did not identify any issues of concern to be brought to the attention of the Board.
2E Final accounts 2019	The Bureau advised the MB to approve the MB opinion on annual accounts 2019, stating that the accounts form a correct basis for requesting the discharge of the Executive Director by the European Parliament.	The Bureau advised EEA to remain consistent in the presentation of the accounts in order to facilitate comparisons from one year to the other.



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2F Changes to the procurement plan 2020	The Bureau advises the MB to approve the updated EEA procurement plan 2020.	The Bureau advised EEA to further clarify the meaning of the colour-coding for future changes to the procurement plan.
2G 2020 call for expression of interest for Seconded National Experts (SNE) and National Experts in Professional Training (NEPT)	The Bureau took note of the 2020 call for expression of interest for SNEs and NEPT and advises MB members to encourage candidates to apply. The Bureau also took note that future SNE calls are foreseen to be part of the regular recruitment cycle, with more frequent calls with fewer profiles in each call.	The Bureau advises the Board to encourage high quality candidates from the countries to apply. Although the timing of the call requires candidates to be put forward by the end of July, actual dates of recruitment to EEA for successful candidates would be staggered over the remainder of the year.
2H Scientific Committee renewals	The Bureau advises the MB to approve the renewal of six Scientific Committee for another term of four years.	Six Scientific Committee members (Claire Dupont, Frank W Geels, Ana Iglesias, Joachim Spangenberg, Leonor Tarrason, Theodoros Zachariadis) reach the end of their first term on 5 December 2020.
2I Preparation of election of Management Board Chair	The Bureau prepared the electronic election of the Management Board Chair for the next term from 1 September 2020 to 31 August 2023. The election will take place at the MB meeting of 11 June.	Laura Burke, the current Chair of the Management Board will stand for re-election for a second mandate of three years. No other candidates have come forward. The most longstanding Vice-Chair will chair the election of the Management Board Chair during the MB meeting, given that the current Chair is running for re-election.
FOR INFORMATION		
3A Update on audits	The Bureau took note of the update on audits.	The Bureau advised EEA that future updates for audits should include follow-up on ECA audits from previous years audits, as well as follow-up actions to audit recommendations.
3B Update on CAAR 2019	The Bureau took note of the adoption of the CAAR 2019. The Bureau written procedure was concluded on 5 June 2020 with no comments.	The CAAR 2019 will be sent to EU institutions following its adoption by the Bureau via written procedure.
3C Updated Commission guidelines on SPD 2022-2024	The Bureau took note of the updated Commission guidelines on the SPD and CAAR.	The European Commission will update the Bureau on the planning implications of the changes expected for the SPD 2022-2024 and the CAAR 2020.
3D 2018 draft report to the discharge authorities	The Bureau took note that the European Parliament granted the 2018 discharge. They also took note of the response from EEA.	The discharge report included an observation to encourage Management Board members to provide their CVs and declarations of interest. In the future, the Bureau advised EEA to add a commentary on how the observations in the draft report have been or will be addressed.



Agenda item	Outcome	Comments
3E Eurostat Work Programme 2021	The Bureau agreed that observations from the Management Board on the draft Eurostat Work Programme 2021 would be collected via a written procedure from 15 June to 31 July 2020.	The Eurostat Work Programme of the following year is usually adopted at the June MB meeting. Due to delays related to the Covid-19 crisis, the adoption in the meeting will be replaced by a written procedure.
3F Feedback from Bureau members	<p>The Bureau welcomed the successful event on the SOER organised by Italy.</p> <p>The Bureau took note that Switzerland will appoint a new MB member for 2021: Katrin Schneeberger, the newly appointed Director of FOEN.</p>	The recording of the Italian SOER event is available online in English.

The meeting closed at 15.40.

Approved by the EEA Bureau at its 84th meeting
MS Teams video conference, 10 June 2020

Minor clerical amendment done on 12 June 2020

[signed]

Laura Burke
Chair, EEA Management Board

Annexes

Annex 1: Final agenda of 84th Bureau meeting, 10 June 2020

Annex 2: Participants list, 84th Bureau meeting, 10 June 2020

Annex 1:

**Agenda of the 84th Bureau meeting
10 June 2020, (14:00-16:30 CEST), video conference on Microsoft Teams**

AGENDA ITEM	DOCUMENTS
FOR ADOPTION	
1. Agenda of the 84 th Bureau meeting	EEA/BU/84/01

FOR BUREAU GUIDANCE IN PREPARATION OF THE 88th MANAGEMENT BOARD MEETING	
2A 88 th Management Board meeting agenda	EEA/MB/88/01
2B Advice from the Covid-19 ad hoc subgroup of the Bureau	[Verbal update]
2C Update from participants on Covid-19 situation	[Verbal update]
2D Standing agenda point: UK withdrawal from the European Union	[Verbal update]
2E Final accounts 2019	EEA/MB/88/08B
2F Changes to the procurement plan 2020	EEA/MB/88/08C
2G 2020 call for expression of interest for Seconded National Experts (SNE) and National Experts in Professional Training (NEPT)	EEA/MB/88/11
2H Scientific Committee renewals	EEA/MB/88/08D
2I Preparation of election of Management Board Chair	[Verbal update]

FOR INFORMATION	
3A Update on audits	EEA/BU/84/3A
3B Update on CAAR 2019	[Verbal update]
3C Updated Commission guidelines on SPD 2022-2024	EEA/BU/84/3C
3D 2018 draft report to the discharge authorities	EEA/BU/84/3D
3E Eurostat Work Programme 2021	EEA/BU/84/3E
3F Feedback from Bureau members	[Verbal update]

Annex 2: Participants list, 84th Bureau meeting, Wednesday 10 June 2020, 14:00–16:30 CET, video conference

PARTICIPANTS	COUNTRY/AFFILIATION	ORGANISATION	ATTENDANCE
Laura BURKE	Ireland	Environmental Protection Agency (EPA)	<i>Present</i>
Michal PASTVINSKY	Czech Republic	Ministry of Environment	<i>Present</i>
André WEIDENHAUPT	Luxembourg	Ministère de l'Environnement, du Climat et du Développement durable	<i>Present</i>
Julia WERNER	Germany	Federal Ministry for the Environment, Nature Conservation and Nuclear Safety	<i>Present</i>
Alda OZOLA	Latvia	Ministry of Environment Protection and Regional Development	<i>Present</i>
Alessandro BRATTI	Italy	ISPRA	<i>Present</i>
Lena NEIJ	European Parliament	Professor, International Institute for Industrial Environmental Economics (IIIEE), Sweden	<i>Present</i>
Gilles GANTELET	European Commission	DG ENV, Director A – Policy, Coordination and Resources	<i>Present</i>
GUESTS/OBSERVERS	COUNTRY/AFFILIATION	ORGANISATION	
Per MICKWITZ	Sweden	EEA Scientific Committee	<i>Present</i>
Artur RUNGE-METZGER	European Commission	DG CLIMA	<i>Present</i>
Josiane MASSON	European Commission	DG ENV	<i>Present</i>
Yrjö MÄKELÄ	European Commission	DG CLIMA	<i>Present</i>
Martine ROHN-BROSSARD	Switzerland	FOEN	<i>Present</i>
EEA PARTICIPANTS			
Hans BRUYNINCKX			<i>Present</i>
Paul McALEAVEY			<i>Present</i>
Chris STEENMANS			<i>Present</i>
Eva JENSEN			<i>Present</i>
Katja ROSENBOHM			<i>Present</i>
Martin ADAMS			<i>Present</i>
Soren NIELSEN			<i>Present</i>
Ronan UHEL			<i>Present</i>
Jasmiina LAURMAA	MB Secretariat		<i>Present</i>