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**DK-Copenhagen: framework service contract for the provision of IT consultancy services in the field of geospatial free and open source software for the European Environment Agency (EEA)**

**2011/S 84-137099**

**CONTRACT NOTICE**

**Services**

**SECTION I: CONTRACTING AUTHORITY**

**I.1) NAME, ADDRESSES AND CONTACT POINT(S)**

European Environment Agency (EEA)  
Kongens Nytorv 6  
Contact: EEA Procurement Services  
Attn: Mr Olivier Cornu  
1050 Copenhagen K  
DENMARK  
Tel. +45 33367246  
E-mail: [procurement@eea.europa.eu](mailto:procurement@eea.europa.eu)  
Fax +45 33367273

**Internet address(es)**

General address of the contracting authority <http://www.eea.europa.eu>

Address of the buyer profile <http://www.eea.europa.eu/about-us/tenders>

**Further information can be obtained at:** As in above-mentioned contact point(s)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:** As in above-mentioned contact point(s)

**Tenders or requests to participate must be sent to:** As in above-mentioned contact point(s)

**I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES**

European institution/agency or international organisation  
Environment

The contracting authority is purchasing on behalf of other contracting authorities No

**SECTION II: OBJECT OF THE CONTRACT**

**II.1) DESCRIPTION**

**II.1.1) Title attributed to the contract by the contracting authority**

Framework service contract for the provision of IT consultancy services in the field of geospatial free and open source software for the European Environment Agency (EEA).

**II.1.2) Type of contract and location of works, place of delivery or of performance**

Services

Service category: No 7

Main place of performance Work will be carried out either at the contractor's premises (extramural) or at the European Environment Agency (EEA) in Copenhagen (intramural) depending on the requirements of the specific contract.

**II.1.3) The notice involves**

The establishment of a framework agreement

II.1.4) **Information on framework agreement**

Framework agreement with a single operator

Duration of the framework agreement: Duration in month(s): 48

Estimated total value of purchases for the entire duration of the framework agreement  
estimated cost excluding VAT 300 000 EUR

II.1.5) **Short description of the contract or purchase(s)**

In order to further develop its internal spatial data infrastructure (SDI), the European Environment Agency is making use of various geospatial free and open source software such as GeoNetwork for the metadata catalogue and GRASS, GDAL, Postgresql/Postgis for QC-related tasks. Expert support is needed to implement and/or customise some of these pieces of software (mainly GeoNetwork) in order to meet EEA needs. The purpose of this call for tenders is to establish a framework contract with a company who can provide IT services to the Agency by providing mainly senior consultant services in the field of geospatial free and open source software. Junior consultants may be required for related tasks.

II.1.6) **Common procurement vocabulary (CPV)**

72000000, 72200000

II.1.7) **Contract covered by the Government Procurement Agreement (GPA)**

No

II.1.8) **Division into lots**

No

II.1.9) **Variants will be accepted**

No

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope**

The total value of the framework contract is estimated at 300 000 EUR over a maximum period of 48 months, covering all services.

Excluding VAT 300 000 EUR

II.2.2) **Options**

No

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION**

Duration in months: 48 (from the award of the contract)

**SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required**

As stated in the draft framework service contract attached as Annex 6 to the tender specifications.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them**

As stated in the draft framework service contract attached as Annex 6 to the tender specifications.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Tenders may be submitted by consortia of economic operators. If a consortium is awarded a contract, it may be required to adopt a legal form of incorporation enabling it to contract as a single entity if such change is necessary for the proper performance of the contract. Consortia must identify 1 of their members as coordinator

who will interface with EEA. Each consortium member must fulfil the conditions for participation mentioned in Section III.2 below.

III.1.4) **Other particular conditions to which the performance of the contract is subject**

No

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if requirements are met: Exclusion criteria — to be eligible for participation in this contract award procedure, tenderers must not be in any of the exclusion situations referred to in Articles 93 and 94 of Council Regulation (EC, Euratom) No 1605/2002 of 25.6.2002, OJ L 248 of 16.9.2002 as last modified by Council Regulation (EC, Euratom) No 1575/2007 of 17.12.2007, OJ L 343/9 of 27.12.2007. To that effect, tenderers are required to provide a declaration of honour (see Annex 2 to the tender specifications) in accordance with Article 134 of Commission Regulation (EC, Euratom) No 2342/2002 of 23.12.2002, OJ L 357/1 of 31.12.2002 as last modified by Commission Regulation (EC, Euratom) No 478/2007 of 23.4.2007, OJ L 111/13 of 28.4.2007. Under the same provisions, the tenderer to whom the contract is to be awarded will be required to produce evidence confirming the prior declaration unless the obligation is waived by EEA.

As proof of eligibility tenderers must also indicate in which state they have their headquarters, registered office or residence, and provide the necessary supporting documents in accordance with their national law.

Legal capacity — tenderers are required to prove that they are authorised to perform the contract under national law, as evidenced by inclusion in a trade or professional register, or a sworn declaration or certificate, membership of a specific organisation, express authorisation, or entry in the VAT register. To that effect, each service provider (including subcontractor(s) or any member of a consortium or a group of service providers) is required to submit a legal entity form (see Annex 3) duly filled out and signed, accompanied by a copy of inscription in trade register and/or a copy of inscription in VAT register, where applicable.

III.2.2) **Economic and financial capacity**

Information and formalities necessary for evaluating if requirements are met: Evidence of economic and financial capacity shall be furnished by (1 or more of) the following documents:

- appropriate statements from banks or evidence of professional risk indemnity insurance,
- the presentation of balance sheets or extracts from balance sheets for at least the last 2 years for which accounts have been closed, where publication of the balance sheet is required under the company law of the country in which the economic operator is established,
- a statement of overall turnover and turnover concerning the services covered by the contract during the last 2 financial years.

If, for some exceptional reason, which the EEA considers justified, a tenderer is unable to provide the references requested above, he may prove his economic and financial capacity by any other means which the EEA considers appropriate.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the EEA that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal.

III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if requirements are met:

Tenderers should show their degree of technical and professional capacity to carry out the requested tasks by providing information on the following criteria:

o Human resources:

Tenderers shall provide the following documents:

CVs detailing the educational and professional qualifications of the firm's managerial staff as well as those of the staff designated to provide the services indicating the required professional experience as follows:

Managerial staff:

Minimum 2 CV(s) documenting a minimum of 3 years' relevant experience.

Persons responsible for providing the services:

— minimum 2 CV(s) for senior consultants with at least 3 years' relevant experience and statement of language skills,

— minimum 1 CV for junior consultants with at least 1 year of relevant experience and statement of language skills.

The managerial staff and senior consultant staff may be identical.

o Past contracts:

Tenderers shall provide the following document and information:

A list and description of similar services provided in the past 3 years by the tenderer and/or the consultants whose CVs are provided; the list should indicate the volume, dates and recipients of the services (public or private).

This description must include:

— experience with the set-up of GeoNetwork in production environment,

— experience in the development of GeoNetwork,

— experience in working with or providing training on Spatial Data Integrator, PostGIS.

o Quality control and customer service:

Tenderers shall provide the following information:

a description of the measures employed to ensure the quality of services;

a description of the tenderer's ability to respond quickly to request for services and/or modification thereof;

a description of the tenderer's ability to analyse user needs and to transform them into technical specifications with the relevant documentation written in English.

o Subcontracting:

Tenderers shall give an indication of the proportion of the contract which the service provider may intend to subcontract. If subcontracting is not envisaged, the tenderer shall clearly state so in the tender submission form (see Annex 1).

If subcontracting is envisaged as part of this contract, tenderer shall provide a statement of the service provider's policy on the use of subcontractors, and of the means of ensuring quality and confidentiality when subcontractors are used.

NB: tenderers must acknowledge that the EEA reserves the right to request, at a later stage, tenderers to provide documentation in relation to exclusion and selection criteria for any proposed subcontractor (see Section 4.3 above).

o Environmental policy:

Tenderers shall provide a description of the environmental policy of the tenderer specifying the status of implementation. In the event of a joint offer submitted by a consortium or a grouping of service providers, each member of the consortium or the grouping shall provide the requested description.

#### III.2.4) **Reserved contracts**

No

**III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

**III.3.1) Execution of the service is reserved to a particular profession**

No

**III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service**

No

**SECTION IV: PROCEDURE**

**IV.1) TYPE OF PROCEDURE**

**IV.1.1) Type of procedure**

Open

**IV.1.2) Limitations on the number of operators who will be invited to tender or to participate**

**IV.1.3) Reduction of the number of operators during the negotiation or dialogue**

**IV.2) AWARD CRITERIA**

**IV.2.1) Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

**IV.2.2) An electronic auction will be used**

No

**IV.3) ADMINISTRATIVE INFORMATION**

**IV.3.1) File reference number attributed by the contracting authority**

EEA/SES/11/002.

**IV.3.2) Previous publication(s) concerning the same contract**

**Prior information notice**

Notice number in OJ: [2011/S 70-113041](#) of 9.4.2011

**IV.3.3) Conditions for obtaining specifications and additional documents**

**IV.3.4) Time-limit for receipt of tenders or requests to participate**

6.6.2011 - 16:00

**IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6) Language(s) in which tenders or requests to participate may be drawn up**

Spanish. Danish. German. Greek. English. French. Italian. Dutch. Portuguese. Finnish. Swedish. Czech. Estonian. Hungarian. Lithuanian. Latvian. Maltese. Polish. Slovak. Slovenian. Irish. Bulgarian. Romanian.

**IV.3.7) Minimum time frame during which the tenderer must maintain the tender**

Duration in month(s): 6 (from the date stated for receipt of tender)

**IV.3.8) Conditions for opening tenders**

Date: 14.6.2011 - 10:00

Persons authorised to be present at the opening of tenders Yes

Representatives of tenderers (1 per tenderer) are allowed to participate in the opening session; they are requested to inform EEA procurement services in advance, by 10.6.2011 (17:00) at the latest, by e-mail at [procurement@eea.europa.eu](mailto:procurement@eea.europa.eu) or by fax at number +45 33367273.

**SECTION VI: COMPLEMENTARY INFORMATION**

**VI.1) THIS IS A RECURRENT PROCUREMENT**

No

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS**

No

VI.3) **ADDITIONAL INFORMATION**

All tender documents and any additional information will be available for download from the EEA external website at the following address: <http://www.eea.europa.eu/about-us/tenders>

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures**

General Court  
rue du Fort Niedergrünwald  
2925 Luxembourg  
LUXEMBOURG  
E-mail: [cfi.registry@curia.europa.eu](mailto:cfi.registry@curia.europa.eu)  
Tel. +352 4303-1  
Internet: <http://curia.europa.eu>  
Fax +352 4303-2100

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff (date of receipt), or, in the absence thereof, the day on which the person concerned had knowledge of the relevant information, an appeal may be lodged with the General Court; a complaint to the European Ombudsman has no impact on the above deadline for lodging an appeal.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

General Court  
rue du Fort Niedergrünwald  
2925 Luxembourg  
LUXEMBOURG  
E-mail: [cfi.registry@curia.europa.eu](mailto:cfi.registry@curia.europa.eu)  
Tel. +352 4303-1  
Internet: <http://curia.europa.eu>  
Fax +352 4303-2100

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

19.4.2011